

**NABET-CWA LOCAL 31
Executive Board Meeting**

December 13, 2010

Minutes

Location: NABET-CWA Local 31 Office
Time: Meeting opened 6:30 PM
Presiding: J. Carl Mayers, President
Present: Rich McDermott, Vice President
Connie Sims, Treasurer Maurice Thomas, Secretary
Richard Guastadisegni, WJLA
Stephen Johnson, HRS
Judy Washington, PBS
Larry Jackson, SRS
Stu Rushfield, NPR
Rory Reese, ABC
Sarah Pacheco, TVS
Gary Beall, NBC
Chip Catherine, observer

1. **Approval of Minutes of the Executive Board Meeting** held on October 12, 2010, as amended and corrected. (Reports were received for NPR and SRS unit affairs by the Executive Board Representative).

2010-12-01 MOTION to APPROVE: Minutes of Executive Board Meeting, October 12, 2010.

MAKER: Jackson **SECOND:** Guastadisegni **PASSED**

Vice President's Report

2. **Nothing to report.**

Secretary's Report

3. **Correspondence** - none.
4. **SEC Meeting, Chicago.** RVP-3 Thomas reported highlights from the recent SEC meeting.
5. **Organizing Institute Training, Cleveland, OH:** Secretary Thomas and Member Chip Catherine attended a week-end long class on organizing techniques and strategies.
6. **Web Page** - Working well. The local's web page will be converted to match the Sector web site style and format.

Treasurer's Report

1. **Financial Reports for August and September 2010:** As a result of questions raised and answered from the October 2010 meeting, there were corrections and amendments to those financial reports to more accurately state the local's financial condition. On reconsideration of **MOTION 2010-10-04:**

2010-12-02 MOTION TO APPROVE: to approve Financial Reports for August and September 2010, after reconciliation and corrections.

MAKER: Jackson **SECOND:** Johnson **PASSED**

2. **Holiday Stipend to Office Staff:** After discussion, the Executive Board decided that our staff should have some consideration:

2010-12-03 MOTION TO APPROVE Holiday Bonus to Office Staff of \$250:

MAKER: Washington **SECOND:**Johnson **PASSED**

3. **Pension Fund Auditor:** The five NABET locals have decided that hiring an auditor may be required to counter actions by ABC.

2010-12-04 MOTION TO AUTHORIZE up to \$20,000 to hire an auditor for the ABC/NABET Pension Fund as our portion of the Sector expense.

MAKER: Johnson **SECOND:** Jackson **FAILED**

4. **2010-2011 Budget.** After considerable discussion, next year's budget was determined to be too complex for immediate consideration. The matter was tabled until next meeting. In the interim, present budget figures will be used.

2010-12-05 MOTION TO APPROVE new 2011 Budget as revised and amended:

MAKER: Jackson **SECOND:** Rushfield **PASSED**

5. **Financial Reports for October and November 2010:** No issues:

2010-12-06 MOTION TO APPROVE: to approve Financial Reports for October and November 2010.

MAKER: Thomas **SECOND:** Jackson **PASSED**

6. **New Members:** in the packet.

2010-12-07 MOTION TO APPROVE ABC: Stacey Scott Bell, Kevin Ceigersmidt, Timothy Farrell, Gregory Hopper, Denise Jackson, Jeffrey McDonald, NBC: Terry LeCroix, Patrick O'Gara, Paul Santangelo

MAKER: Johnson **SECOND:** Jackson **PASSED**

7. **Proposed and Previous Reductions/Cuts:** The local's on-going financial condition has been under serious review since before the departure of the previous Treasurer. As a result,

drastic budget cuts will be necessary for this local to remain viable in the near future. Therefore, the Executive Board has adopted a special resolution to grant the President and the Treasurer discretionary authority that may be required to bring our fiscal house in order. This comprehensive action is to include a reduction in union leave, legal fees, phone lines, office staff, a complete office move by July 2010, reduction or elimination of office equipment service support agreements, a \$30,000 reduction in the President's salary as well as the elimination of all stipends and payments to all Officers, Executive Board Members, and Assistants to the President, and payment to and union leave for all contract negotiators in all units until further notice. Where and when required, the Local President will act as the Negotiator. Conforming By-Law changes are forthcoming and will be sent to Executive Board members in the next month for their review and first reading.

8.

OCTOBER 2010 FINANCIAL REPORT

Below are the accounts that were considerably higher or lower than the normal budgeted amount for October 2010.

INCOME:

Total Income: \$61,982.06 was \$11,982.06 over the monthly budgeted amount of \$50,000.00.

EXPENSES:

5000:NBC: \$1,875.92 was \$1,065.92 above the monthly budgeted amount of \$810.00. NBC met in October for another round of negotiations. The Local has already billed the Sector for travel expenses.

5003: PBS: \$4,402.35 was \$1,902.35 above monthly budgeted amount of \$2,500.00. The Local paid a PBS union leave bill for June and July 2010 negotiations.

5007: NPR: \$5,089.38 was \$4,989.38 above the \$100.00 monthly budgeted amount. June 2010 the Local received a union leave bill for NPR 2010 negotiations. July 2010 the Local paid \$10,178.76 toward this union leave bill. September 2010 the Local made another payment of \$5,089.38 toward the union leave bill the Local received in June. October 2010 the Local made the final payment of \$5,089.38 to NPR for this union leave bill. This is why for the month of October NPR is \$4,989.38 above the monthly budgeted amount.

5018: 401K EMPLOYEE: \$4,515.67 was \$2,405.67 above the monthly budgeted amount of \$2,110.00. The Local had 3 pay periods in September. The September 401K expenses are submitted in October.

5021: POSTAGE/MAIL/COURIER: \$1,338.32 is \$638.32 above the monthly budgeted amount of \$700.00. The Local was been billed for postage and the quarterly postage machine leasing fee in the same month.

5026:COMPUTER/PRINTING EXP: \$1,585.74 was \$735.74 above the monthly budgeted amount of \$850.00. This was above the monthly budget amount due to some technical issue Network Depot worked on.

5031:LEGAL EXPENSES: \$11,175.12 was \$3,975.12 above the monthly budgeted amount of \$7,200.00. This bill covered September legal fees. The new legal fees should appear next month.

5035: PREVIOUS UNION LEAVE EXP: \$7,925.00 was \$5,283.00 above the monthly budgeted amount of \$2,642.00. The back union leave payments to ABC and NBC are made quarterly and October is the month they were due. The next payments to ABC and NBC are due in January 2011.

The total expenses for the month of October 2010 were \$10,368.14 under the monthly budgeted amount

of \$77,911.14.

The net income for the month of October was -\$15,929.08. All other accounts were under the budgeted amount or right on budget. This was based on the proposed budget. The 2010-2011 budget was never approved and numbers must be entered into Quickbooks to create an October 2010 Budget vs Actual report.

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NOVEMBER 2010 FINANCIAL REPORT

Below are the accounts that were considerably higher or lower than the normal budgeted amount for November 2010.

INCOME:

Total Income: \$53,265.81 was \$3,265.81 over the monthly budgeted amount of \$50,000.00.

EXPENSES:

5020: OFFICE SUPPLIES: \$575.47 was \$175.47 above the monthly budgeted amount of \$400.00. The Local needed several printer cartridges in October.

5029: MEETING RMS/MT EXPENSES: \$1,635.68 was \$1,235.68 above monthly budgeted amount of \$400.00. \$1,005.68 was the cost for Carl to attend the NCC Meeting in Chicago. The Local has billed the Sector \$353.15 for the cost of Carl's travel. The other \$630.00 was for Richard McDermott to attend the New Local Officers training at the National Labor College.

5031: LEGAL EXPENSES: \$11,771.21 was \$4,571.21 above the \$7,200.00 monthly budgeted amount. The \$11,771.21 bill was for the month before the reduced legal fees start.

The total expenses for the month of November 2010 were \$13,868.11 under the monthly budgeted amount of \$67,543.00.

The net income for the month of November was -\$409.08. All other accounts were under the budgeted amount or right on budget.

2010-12-08 MOTION TO ACCEPT the Treasurer's report and adopt recommendations for reductions in the 2010-2011 budgets, as needed, with review NLT September 2011.

MAKER: Jackson **SECOND:** Reiss **PASSED**

President's Report:

1. The Local will not be running an Election for the NABET-CWA Sector and CWA Convention and Conference in July 2011. We will have only one official delegate. RVP-3 Thomas will attend in his capacity only. This will be the year that we elect a new President and Vice President for the CWA and the Sector.
2. The President has been working with our Treasurer on the upcoming office move.
3. PBS ratified their contract on Sunday, December 12.
4. The Montgomery Community TV statement agreement is still being finalized.
5. ABC now has announced more staff positions to be bought out before December 24, 2010.
6. NBC Committee has no bargaining meetings planned before the end of this year.
7. We would have to make By-Law changes conform with some of the items in the Treasurer's proposed cuts.

Staff Reports

1. Union Leave Report distributed, not for publication
2. Member Packages distributed, not for publication
3. No Work List distributed, not for publication

Old Business

Change By-Law 4.53, Alternate Shop Stewards: Make sure that all by-law changes to date have been sent to the Sector President for approval.

New Business:

1. **Date of Next Executive Board and General Membership Meeting** will be Monday, February 7, 2011, at 6:30 PM at the Union Office. Without objection.
2. **New Office Space/Relocation Plans:** We need to vacate this office space as relocate by July, 2011. The President and Treasurer have been searching for suitable facilities.

2010-12-09 MOTION TO AUTHORIZE the President and Treasurer to research, negotiate and report to the Executive Board a proposal to purchase office space.

MAKER: Jackson **SECOND:** Washington **PASSED**

3. **ABC Affairs** – report submitted
4. **Citadel/WMAL Affairs** - no report. No new talks to date.
5. **Freelance Affairs** -
6. **HRS Affairs** – report submitted
7. **MCTV Affairs** – report submitted
8. **NBC Affairs** – report submitted
9. **NPR Affairs**– report submitted
10. **PBS Affairs** – report submitted
11. **SRS Affairs**– report submitted
12. **TVS/CNN Affairs**
13. **WHUT Affairs**
14. **WJLA Affairs**
15. **WRC Affairs.**
16. **WSVN Affairs**

MOTION 2010-12-10 to ADJOURN Executive Board meeting - 9:19 PM.

MAKER: Jackson **SECOND:** Reiss **PASSED**

Meeting adjourned at 9:19 PM

Respectfully submitted;

Moe Thomas